**Income Statements**

* Financial statement that shows a business’ \_\_\_\_\_\_\_\_\_\_ (or \_\_\_\_\_) over a stated period of time – week, month, quarter, year
* **Revenue** – money, or the promise of money, received from the sales of goods or services
* **Expenses** - expenditures that help a business generate revenue.
* Income Statements can be prepared to track daily, monthly or quarterly profit
* Businesses are required by law to prepare an Income Statement at the end of every fiscal year

Steps to Prepare an Income Statement

1. Fill in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   * Who? (Name of individual, business or organization)
   * What? (Name of the financial statement)
   * When? (Date on which the financial position is made)
2. Organize the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Section

* The money, or the promise of money, received from the sale of goods or services is called REVENUE
* All sources of revenue should be listed

1. Organize the \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Section
   * **OPERATING EXPENSES** are the costs of operating the business; used to help generate revenue
   * Ex: salaries, advertising, maintenance, and utilities
   * **MATCHING PRINCIPLE:** All the costs of doing business in a particular time period are matched with the revenue generated during the same period.
2. Calculate \_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_ OR \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_
   * Use the information from steps 2 and 3 (and the equation for calculating profit) to determine a NET INCOME or NET LOSS

**Total Revenue – Total Expenses = Net Income**

* + **Net income** occurs when revenues > expenses
  + **Net loss** occurs when revenues < expenses

**Retail Businesses**

**Cost of Goods Sold** (COGS)

* value of the ***inventory*** sold **during** the given period – Used for a retail business

**Revenue – Cost of Goods Sold = Gross Profit**

**Gross Profit – Expenses = Net Income**

* **Gross Profit:** $ left over before deducting expense, if no expenses GROSS PROFIT = NET INCOME

**Owner’s Equity Account**

* Net profit is calculated first then transferred to the **balance sheet** as part of owner’s equity
* Creditors and owners have claims on the assets of the business

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| **Cost of Goods Sold Calculation** |  |
| **Beginning Inventory** | $10 000 |
| **+Purchases** | 8 000 |
| **= Cost of Goods Available for Sale** | 18 000 |
| **-Ending Inventory** | 7 000 |
| **=Cost of Goods Sold** | **$11 000** |

**Example**

Cost of Goods Sold for Jackson’s Cleaning and Shoe Cleaning and Shoe Store Fiscal year runs Jan 1 – Dec 31

* Inventory on hand at Jan 1st: $10 000
* Purchases throughout the year total: $8 000
* Inventory on hand at Dec 31st: $7 000

**SERVICE Income Statement – No Inventory**

**Statement Headings**

* Who
* What
* When

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| **Jackson’s Shoe Cleaning Company**  **Income Statement**  **Year Ending December 31, 2014**  **List all Revenue** | | |
| **Revenue** |  | **$ sign at the start of each column** |
| Sales | $150,000 |  |
|  |  | **$ sign at the start of each column** |
| Total Revenue |  | $ 150,000 |
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| **Expenses** |  |  |
| Rent Expense | $ 10,000 | **List Expenses** |
| Salaries Expense | 10,000 |  |
| Supplies Expense | 5,000 |  |
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| Total Expenses |  | (25,000)  **$ sign on the end total, double underline** |
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| Net Income |  | $ 125,000 |

**RETAIL Income Statement Example – Inventory**

**Statement Headings**

* Who
* What
* When

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| **Jackson’s Shoe Cleaning and Shoe Store**  **Income Statement**  **Year Ending December 31, 2014**  **List all Revenue** | | |
| **Revenue** |  |  |
| Sales Revenue |  | $ 150,000 |
|  |  | **$ sign at the start of each column** |
| **Cost of Goods Sold** |  |  |
| Beginning Inventory, January 1, 2014 | $ 10,000 |  |
| Purchases  **Insert Cost of Goods Sold (Retail Business)** | 8,000 |  |
| Cost of Goods Available for Sale | 18,000 |  |
| Ending Inventory, December 31, 2014 | (7,000) |  |
| Cost of Goods Sold |  | (11,000) |
| Gross Profit |  | $ 139,000 |
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| **Expenses** |  | **List Expenses** |
| Rent Expense | $ 10,000 |  |
| Salaries Expense | 10,000 |  |
| Supplies Expense | 5,000 |  |
| Total Expenses |  | (25,000)  **$ sign on the end total, double underline** |
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| Net Income |  | $ 114,000 |

**Income Statement Practice**

**Question 1**

Prepare an income statement for the **month** ended Dec 31 2014, using the following information. The business is Prankerd Inc and it is a **retail** business. Sales Revenue is $90 000, Inventory Dec 1, 2014 is $30 000, Purchases of inventory was $10 000, Inventory Dec 31, 2014 is $21 000, Salary Expense $6 000, Rent Expense $2 200, Utilities Expense $1 150, Advertising Expense $875, Supplies Expense $175.

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| **Revenues** |  |  |
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| **Cost of Goods Sold** |  |  |
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| **Operating Expenses** |  |  |
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**Question 2**

John is trying to create an income statement for his dad. His dad has given him a sheet with a lot of financial items on them. There are some assets, liabilities, revenues and expenses on this sheet. Pick out the items that are necessary to create an income statement (you don’t need them all!) and create one. The business name is Smith Inc and the **fiscal year** ends on July 3, 2012.

Sales Revenue $100 000

Cash $10 000

Accounts Receivable $30 000

Inventory July 4, 2011 $60 000

Purchases $80 000

Inventory July 3, 2012 $10 000

Salary Expense $100 000

Mortgage Payable $140 000

Rent Expense $50 000

Bank Loan $8 000

Advertising Expense $5 000

Supplies Expense $10 000

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| **Revenues** |  |  |
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| **Cost of Goods Sold** |  |  |
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| **Operating Expenses** |  |  |
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